

## KIWANIS CLUB of CASA GRANDE BOARD AGENDA

Executive Board Meeting  
Thursday, January 7, 2016 8:05 a.m.  
Holiday Inn, Casa Grande, AZ

Name	Role	Present
Richard Rosales	President	X
Gary Smothers	President Elect	X
Dan Anderson	Treasurer	
Linda Lewandowski	Secretary	X
Maggie Dooley	Assistant Secretary	X
Bill Brown	Past President	
Keith Miller	Member at Large	X
Paul Beatty	Member at Large	X
Barbara Wright	Member at Large	X
Scott Miller	Member at Large	X

### Call to Order: Roll Call

Approve December 2015 Minutes electronically.  
Posted online and approved.

### Reports

#### A. Treasurer's Report (Dan)

Account	Transactions	Balances
Cash on hand		\$125
Admin/checking OB		
Bills to pay:		
Dues		\$5250
Project Account OB		
Track ads		\$4002
<b>Total Funds 1/6/16</b>		<b>\$9377</b>

B. **Secretary's report (Linda)** Linda reported that the December monthly report is underway. Keith asked for an updated contact list for all board members. Linda will email the information on file and ask Club members to notify here of any erroneous information. The corrected contact list will be posted on our Club website.

C. **Membership (Scott/Keith)** Scott reported that there are 22 Club members and 5 potential members. KiwanisOne lists 23 members.

D. **Key Club (Paul)** Vista Grande boasts 66 Key Club members who have paid dues. Union's roster lists approximately 70 members.

E. **K-Kids (Richard)** Richard will work with the school sponsor to set up a time to present the Club's charter and perform the induction for its officers.

#### F. Unfinished Business

- a. Electric Light Parade – Discussion Gary suggested the photos on the website need to be updated. He will be turning over the stuff from the 2015 parade for storage. The \$200 we budgeted for the parade covered most of the expenses. Scott will donate additional light strings for next year. Gary suggested we start earlier in 2016 and ensure both Key Clubs set aside ample time for float preparation and the parade itself.
- b. Committees – Discussion
  - i. Reporting After some discussion, the board agreed that Committees will be required to meet and report the results at least quarterly. We will set aside a specific meeting each quarter for those reports. The information will feed information to the board to make us more effective.

- ii. Meeting Expectations *Committee chairs should set up a meeting schedule at least quarterly and be prepared to report the meeting results at a regular meeting.*
- iii. Goals *Committee chairs should work with their team to develop goals and be prepared to advise the Club membership of the goals and progress toward meeting them. The committees, their functions and chairs will be published on our website.*
- c. Speaker Schedule *Richard will develop and email a speaker schedule to all Club members.*
- d. K-Kids Charter *See item E above.*

## G. New Business

- a. Track Meet Program *Paul will talk to the High Schools' art teachers about the cover design competition. The prize will be Harkins tickets. Currently have about 2 months to sell ads and collect the payments. Please remember, the seller is responsible for collecting payment. K&S Sports has been getting the inside cover, mainly because we have not had corporate sponsors. Rather than order trophies directly, usually through K&S Sports, the board decided to make a donation to the school district to cover the cost involved. The coach would be required to solicit bids and handle payment through the school payment systems. In addition, the ad solicitation page will be amended to include a \$400 full page option-the page would be black and white unless we are unable to sell cover pages. Paul will present each Club member with his/her list of prospective advertisers at next week's meeting.*
- b. Mid-Year Conference *To be held in Prescott January 29<sup>th</sup> & 30<sup>th</sup>.*
- c. Fundraisers
  - i. Super Bowl *Club members have already begun selling squares at \$20 each.*
  - ii. NCAA Tournament *This an online tournament.*
  - iii. Poinsettia Sales *Keith talked about a fundraiser his former Kiwanis Club did each Holiday season. The biggest customers were churches. The poinsettias were delivered anytime after Thanksgiving per the customer's wishes.*  
  
*Keith also talked about the Pancake Breakfasts and Potato Bars fundraisers he participated in. Tickets for each were \$7 with each member responsible for selling 15 tickets. Volunteers provided deserts for the potato bar.*
- d. Board Vacancy – Immediate Past-President *Bill Brown will assume the Past President position on the board.*

5.4. Vacancies will be filled as follows:

President: by the president-elect, immediate past president, or vice president (if any), as provided in club policy.

Immediate past president: by the most recent president willing and able to serve.

For all other officers and directors, new elections will be held within 60 days, provided at least fourteen (14) days previous notice of the meeting and nomination(s) is given to the members. However, if the secretary is appointed, the president will appoint someone to fill the vacancy, subject to approval by the board.

*Barbara Wright tendered her resignation from the Board. The board reluctantly accepted her letter with sad eyes all around. Barbara will attend as many board meetings as she can, pending her availability. She provides so much insight, leadership and creativity to the board, she will be greatly missed.*

## H. Division Business

- a. Governor's Visit - February 12

**I. Future Business**

- a. Set next Board Meeting? *The next board meeting will take place Thursday, February 4<sup>th</sup> directly after the regular meeting concludes.*

**J. Adjournment**